

Labor Management

Labor Management is one in a comprehensive series of hands-on training courses offered through Manhattan Customer Training. The combination of expert Training Consultants and activities-based courseware will provide the shortest distance between solution and adoption to deliver a return on your investment sooner.

Labor Management

PREREQUISITES:

There are no prerequisites for this course

AUDIENCE:

- Project Managers
- Industrial Engineers
- System Implementation Specialists
- 3PL Consultants
- Operations Managers/Supervisors
- Operational Financial Analysts

COURSE LOCATIONS:

- Atlanta, GA Learning Center
- Berkshire, UK Learning Center
- On-site at your facility

OVERVIEW

Improve labor performance, develop Incentive-Based pay for your warehouse employees, explore options to reduce labor costs. Discuss standards in conjunction with Manhattan's Labor Management solution in ways that may reduce your labor costs. Create immediate returns by motivating your employees to perform their best.

Hands-on activities configure the application complete with employees, shifts, warehouse layout, activities and events. Discuss Labor Management terms and configuration with a certified trainer. Generate Labor Management reports throughout the course to explore reporting capabilities. Analysis of the results will be reviewed.

Highlight the basics of Labor Management, review the benefits of using the system and touch on the architecture and technology used for the Labor Management solution. Participants will grasp an understanding of how the system plays into the bigger picture of the overall operations. Participants also learn basic navigation of Labor Management on the Supply Chain Process Platform.

• Basic Configuration

How to add employees to the system, create and assign shifts to those employees, and how to clock-in and clock-out. Understand how to create Job Functions, Activities, and the elements, factors and criteria used to precisely define time your employees spend completing their daily tasks.

• Advanced Configuration

In Advanced Configuration, participants learn how to configure more in depth, covering topics such as item and location components, vehicles and travel configuration. Discover how even very small details factor into the calculation of time an employee spends performing a single activity.

• Events

Explore how events are created or entered in the system and how supervisors can make adjustments as necessary.

• Standards

Explore set up and use of Team Standard Groups, Off Standard and Reflective Standard Groups. These groups are important for employees who may not work 'on-standard' for the entire duration of their shift. Learn how to assign employees for a specific time period or allow employees to log into the group as they are about to perform a related activity.

• Reporting

Learn how to configure Safety Codes and enter Illness or Injury incidents that can then be used to generate OSHA-compliant reports directly from the system. Use Milestone Reporting to track employee performance before and after important milestones, such as a training class, to measure their improvement. Use of Observation Management to configure alerts when employees fall below a configured performance percentage. Finally, run various reports for day-to-day operations to track how employees are performing.

• System Administration

System administration topics include warehouse master, menu creation, changes to purging, and various configuration batch processes. Learn how to maintain your Manhattan Labor Management system.



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